



Department of Administrative Services  
City of Frisco, Texas

## Memorandum

**To:** Honorable Mayor Maso and City Council Members

**Thru:** George Purefoy, City Manager  
Nell Lange, Assistant City Manager

**From:** Tom Johnston, Director of Administrative Services

**Date:** September 24, 2010

**Subject:** Consider and Act Upon Approval of Purchase Orders with Book Wholesalers Incorporated, for the Purchase of Library Materials during the Fiscal Year 2011

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**Action Requested:** City Council approval of purchase orders with Book Wholesalers Incorporated, for the purchase of Library materials during the fiscal year 2011, in the total amount of \$125,000.

**Background Information:** Books, movies and music will be purchased in the areas of adult materials from Book Wholesalers Incorporated (BWI), through North East Texas Library System supplier's contract approved by the State of Texas. One purchase order is in the amount of \$100,000 for children and youth materials and one for \$25,000 for adult material.

**Board/Citizen Input:** N/A.

**Alternatives:** City Council could choose not to approve this purchase order at this time.

**Financial Considerations:** Available funds are appropriated in the Library's 2011 operating budget.

**Supporting documents:** Department memos and North East Texas Library System contract.